

# D.B.M.S. College of Education

(Recognised by National Council for Teacher Education)  
Affiliated to Kolhan University, Chaibasa & J. A. C., Ranchi, Jharkhand  
Road No. 23, Farm Area, Kadma, Jamshedpur-831005 | Phone : 2309097  
E-mail : dbms.edu23@gmail.com | Website : dbmscollege.in

## Minutes of the Meeting Examination Cell

Date: 06/11/2025

Venue: Management Room

Time: 12. a.m.

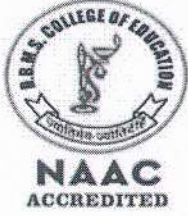
The following points were discussed in the meeting:

1. It was discussed in the meeting that marks will be allotted according to the examination guidelines based on attendance, assignment, and internal exams.
2. Warning letters will be sent to the irregular candidates.
3. The 4th-semester internal exam will be held in January
4. Concerned subject teachers will submit the question paper as per the instructions given by the COE.

*Pamela G. Dutta*  
*6-11-2025*

**Pamela Ghosh Dutta**

**Controller of Examination**



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## Examination Cell

### Meeting

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Venue: Management Room

Time: 12. a.m.

Sl. No.	Name of the Member	Designation	Signature
1	Mr. B. Chandrashekhar	President	
2	Mr. Satish Singh	Secretary Governing Body	
3	Mrs. Sripriya Dhramarajan	Secretary	
4	Mrs. Sudha Dilip	Jt. Secretary	
5.	Dr. Joohi Samarpita	Principal	
6.	Dr. Monika Uppal	Vice Principal	
7.	Mrs. Pamela Ghosh Dutta	Controller of Examination	

**Pamela Ghosh Dutta**

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## MINUTES OF THE MEETING

### Kolhan University School Internship Practical Examination B.Ed. Batch – 2023-25

**Date :** 07-03-2026

**Time :** 12 P.M.

**Venue :** Principal's Office

**Members Attended:**

Sl. No.	Name	Designation	Signature
1.	Dr. Monika Uppal	Vice Principal	
2.	Dr. Surina Bhullar Singh	Asst. Professor	
3.	Mrs. Archana Kumari	Asst. Professor	
4.	Mrs. Poonam Kumari	Asst. Professor	
5.	Ms. Mousumi Dutta	Asst. Professor	
6.	Mrs. Gayatri Kumari	Asst. Professor	
7.	Dr. Meenakshi Choudhuri	Asst. Professor	

### **Agenda :**

1. Welcome address by the Principal Dr. Joohi Samarpita.
2. Analysis/ Review the performance of the students of 3<sup>rd</sup> semester practical held on 6<sup>th</sup> March 2026.
3. Feedback on students' content and technical knowledge during the practical exam.
4. Discussion on students' teaching skills and classroom presentation.



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5. Review of attendance issues.
6. Discussion on casual approach and lack of seriousness shown by some of the students.
7. Suggestions and strategies for improvement of teaching competence and for better preparation for future practical examination.
8. Any other matter related to the topic.
9. Vote of Thanks by the examination controller Mrs. Pamela Ghosh Dutta.

*Pamela G. Dutta*  
*7.3.2026*

**Controller of Examination**

*Joshi Samarpita*  
**Principal**

**PRINCIPAL**  
**D.B.M.S. COLLEGE OF EDUCATION**  
**JAMSHEDPUR**

*7.3.2026*