



NAAC
ACCREDITED

D.B.M.S. College of Education

(Recognised by National Council for Teacher Education)

Affiliated to Kolhan University, Chaibasa & J. A. C., Ranchi, Jharkhand

Road No. 23, Farm Area, Kadma, Jamshedpur-831005 | Phone : 2309097

E-mail : dbms.edu23@gmail.com | Website : dbmscollege.in

NOTICE

Date- 7th January 2026

All members of the Staff Welfare Committee are informed to meet on 8th January 2026 at 11 am in the Management room.

AGENDA

1. Review of Academic and Professional Support Measures
2. Evaluation of Facilities and Infrastructure for Staff
3. Financial and Leave Benefits
4. Welfare and Recreational Activities
5. Suggestions for Enhancement of Staff Welfare Measures

Monika
9/1/26

DR. MONIKA UPPAL

IQAC CO-ORDINATOR

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Joshi Sawarita
PRINCIPAL
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Minutes of Meeting (MoM) Staff Welfare Committee Meeting D.B.M.S. College of Education

Date: 08/01/2026

Time: 11 a.m

Venue: Management Room

Members Present:

- Dr. B. Chandershekar (President)
- Mrs. Sripriya Dharmarajan (Secretary)
- Dr. Joohi Samarpita (Principal)
- Dr. Monika Uppal (IQAC Coordinator)

Agenda Items & Discussions

1. Review of Academic and Professional Support Measures

The committee reviewed the existing provisions for academic and professional development of staff. It was appreciated that faculty members are given academic freedom and encouraged to participate in seminars, workshops, and conferences. Financial assistance for presenting research papers and attending FDPs was acknowledged. The committee further emphasized encouraging faculty to act as resource persons, consultants, and pursue higher studies.

2. Evaluation of Facilities and Infrastructure for Staff

The committee discussed the infrastructural facilities provided to staff, including free access to computers and Wi-Fi, photocopying services for academic purposes, and well-maintained staff rooms equipped with essential amenities. The availability of separate parking shelters and hygienic facilities was also reviewed and appreciated.

3. Financial and Leave Benefits

The provisions related to staff welfare such as medical leave, maternity leave, EPF, ESI, and gratuity were discussed. The committee acknowledged that these benefits are being



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implemented as per institutional norms and government regulations, ensuring staff security and well-being.

4. Welfare and Recreational Activities

The committee reviewed various welfare and recreational initiatives undertaken by the institution, including picnics, tours, sports activities, yoga sessions, and social gatherings. Celebrations such as Teachers' Day and May Day were appreciated for enhancing staff morale. Recognition through gifts, cash rewards, and appreciation certificates was also highlighted.

5. Suggestions for Enhancement of Staff Welfare Measures

The committee suggested introducing more structured wellness programs, periodic health check-ups, and skill enhancement initiatives. It was also recommended to increase opportunities for team-building activities and inter-departmental engagement.

Action Taken / Decisions

- Continued support for faculty development programs and academic activities.
- Maintenance and periodic upgradation of staff facilities.
- Ensuring timely implementation of financial and welfare benefits.
- Organizing regular recreational and motivational activities.
- Introduction of additional wellness and professional development initiatives.



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9/11/26
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THE FOLLOWING MEMBERS WERE PRESENT.

SL.NO	NAME	DESIGNATION	SIGNATURE
1	Dr. B. Chandershekhar	President	
2	Mrs. Sripriya Dharmarajan	Secretary	<i>Sripriya Dharmarajan</i>
3	Dr. Joohi Samarpita	Principal	<i>Joohi Samarpita</i>
4	Dr. Monika Uppal	Vice Principal	<i>Monika</i>



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