



# **D.B.M.S. College of Education**

(Recognised by National Council for Teacher Education)  
Affiliated to Kolhan University, Chaibasa & J. A. C., Ranchi, Jharkhand  
Road No. 23, Farm Area, Kadma, Jamshedpur-831005 | Phone : 2309097  
E-mail : dbms.edu23@gmail.com | Website : dbmscollege.in

## **ANNUAL REPORT OF PLACEMENT CELL**

**2024-2025**

### **INTERVIEW GUIDANCE PROGRAM**

### **AND RESUME WRITING**

**DATE- 14<sup>th</sup> November, 2024**

**RESOURCE PERSON – Mrs. Rama Srinivasan, Principal Sheyn International School**

#### **CONTEXT**

Placement Cell of D.B.M.S. College of Education organized an Interview Guidance Program on Resume Writing on 14th November 2024 at 9:00 A.M. The session aimed to equip B.Ed. students with the skills needed to craft impactful resumes and present themselves confidently during interviews.

#### **OBJECTIVE**

- To Enhance Resume Writing Skills
- To Improve Interview Confidence and Preparedness

#### **PROCESS**

Placement Cell of D.B.M.S. College of Education on 14<sup>th</sup> November 2024, invited Mrs. Rama Srinivasan, the Principal of Sheyn International School, to conduct an insightful session on resume writing and interview preparation for B.Ed. students of batch 2022–24 and 2023–25. The session, which began at 9 a.m., aimed at equipping attendees with essential skills for creating effective resumes and confidently facing interviews.

Mrs. Srinivasan shared valuable tips on how to structure a resume, highlight key skills, and tailor it to specific roles. She also provided real-life examples from her own hiring experiences, explaining the attributes she looks for when selecting or rejecting candidates. Her anecdotes shed light on common



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mistakes to avoid and how to be more aware, offering practical guidance to attendees.

The interactive nature of the session allowed participants to ask questions and gain a deeper understanding of effective interview techniques, making it a highly engaging and informative event.

## **OUTCOME**

- Understand the purpose and importance of a well-crafted resume in the job search process.
- Create resumes.
- Avoid common resume pitfalls such as poor formatting, spelling errors, and irrelevant information.

## **CONCLUSION**

The session proved highly beneficial in boosting students' confidence and refining their resume-writing skills. It equipped them with practical tools to present themselves effectively in future interviews.

## **PHOTOGRAPH OF THE PROGRAM**



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**PIC 01: MRS. RAMA SRINIVASAN  
ADDRESSING THE GATHERING**



**PIC 02: INTERACTIVE SESSION**





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## **HOW TO FACE INTERVIEW**

**DATE:** 16<sup>th</sup> November. 2024

**RESOURCE PERSON:** Mrs. Soma Banerjee, Principal D.B.M.S. Career Academy

### **CONTEXT**

Placement Cell of D.B.M.S. College of Education organized an Interview Guidance Program on 16th November 2024 at 9:00 AM. The session, titled “How to Face an Interview,” aimed to prepare B.Ed. students for real-world job interviews by enhancing their communication, presentation, and self-presentation skills. Mrs. Soma Banerjee Principal of D.B.M.S. Career Academy was the resource person for the session.

### **OBJECTIVE**

To equip participants with the knowledge, strategies, and confidence needed to effectively prepare for and perform in job interviews.

### **PROCESS**

Placement Cell of D.B.M.S. College of Education on November 16, 2024, invited Mrs. Soma Banerjee, Principal of DBMS Career Academy, to conduct a session on “How to Face an Interview,” designed to prepare students for real-world interview experiences. Mrs. Banerjee began by emphasizing the importance of thorough preparation, advising candidates to research the organization and role they are applying for to align their responses with the employer’s expectations.

She highlighted the significance of first impressions, encouraging attendees to present themselves professionally, both in appearance and demeanor. Mrs. Banerjee discussed common interview questions, stressing that candidates



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should confidently articulate their skills, strengths, and experiences. She also advised on handling challenging questions, recommending honesty and a focus on learning from past experiences rather than dwelling on setbacks.

Real-life examples from Mrs. Banerjee's extensive experience in recruitment illustrated how she evaluates candidates on qualities such as problem-solving ability, communication skills, and cultural fit. The session was interactive, allowing participants to ask questions and receive personalized advice on improving their interview skills. Attendees found the session highly beneficial, as it provided practical tips and boosted their confidence for future interviews. Mrs. Banerjee's guidance made the event both engaging and informative, leaving participants well-prepared to face interview challenges.

## **OUTCOME**

- Anticipate and confidently respond to common interview questions using structured methods.
- Demonstrate professional verbal and non-verbal communication skills during interviews.
- Research and prepare effectively for interviews, including understanding the company and role.

## **CONCLUSION**

The session proved to be highly insightful and empowering, boosting the student's confidence for real-world interviews. It concluded with practical takeaways that will surely guide them in their journey as future educators.

## **PHOTOGRAPH OF THE PROGRAM**



**PIC 01: INTERACTIVE SESSION**



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**PIC 02: MRS. SOMA BANERJEE  
ADDRESSING THE STUDENTS**

## ON- CAMPUS PLACEMENT DRIVE

**DATE:** 24<sup>th</sup> January 2025



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## **CONTEXT**

With the goal of bridging the gap between academic training and employment opportunities, D.B.M.S. College of Education organized an on-campus placement drive on 24th January 2025 from 9:00 AM onwards. The initiative aimed to provide a platform for aspiring educators to connect with reputed schools and begin their professional journey. It also reflected the college's commitment to ensuring career readiness and institutional support for its students.

## **OBJECTIVE**

- To successfully obtain job offers through the ongoing on-campus placement drive.
- To understand the dynamics of actual job interviews through practical exposure.

## **PROCESS**

D.B.M.S. College of Education successfully organized a recruitment drive on 24th January 2025, starting at 9:00 AM for B.Ed Students of batch 2022-24. The event aimed to provide a platform for aspiring educators to connect with reputed schools and secure employment opportunities.

Out of the 22 schools invited for the campus recruitment drive, 6 responded positively and agreed to participate in the event, while the others advised students to approach them directly for job opportunities.

Prominent schools participating in the drive included DBMS Kadma High School, Sheyn International School, Balichela High School, Rajendra Vidyalaya, KPS Kadma, and Vig English School. A large number of candidates attended, showcasing their qualifications and skills through interviews and discussions.

The recruitment process included initial screenings followed by detailed interviews conducted by school representatives. Panellists evaluated





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candidates based on their academic credentials, teaching methodologies, and communication skills.

A total of 70 students, comprising both current and alumni batches, participated enthusiastically in the drive, which concluded successfully with 30 candidates shortlisted for demo calls in the initial round of selection. D.B.M.S College of Education expressed gratitude to the participating schools and ensured its commitment to hosting similar events in the future. Around 30 students were initially selected for further demo.

## **OUTCOME**

- Enabled final-year B.Ed. students to interact directly with reputed schools and educational institutions.
- Around 30 students being shortlisted.

## **CONCLUSION**

The placement drive concluded successfully with enthusiastic participation and multiple students receiving job offers. It reaffirmed the college's commitment to empowering future educators through meaningful career opportunities.





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## INVITATION

**RECRUITMENT DRIVE**

We encourage both our current and former students to participate in the placement drive.

**FRIDAY  
24TH JANUARY, 2025  
9:00 A.M. ONWARDS**

**JOIN US**

ORGANISED BY PLACEMENT CELL OF  
D.B.M.S. COLLEGE OF EDUCATION

## SELECTED AND SHORT-LISTED STUDENTS LIST

SL.NO.	STUDENT'S NAME	SUBJECT
1	PRITI JAISWAL	ASSISTANT TEACHER (PRIMARY SCHOOL)
2	PARAMJEET KAUR	ASSISTANT TEACHER (HINDI)
3.	NIKITA CHAWALA	PRT TEACHER
4.	NEHA NISHAD	ASSISTANT TEACHER (PRIMARY SCHOOL)
5.	URVASHI RAY	ASSISTANT TEACHER (PRIMARY SCHOOL)
6.	PARVINDER SINGH	ASSISTANT TEACHER (PRIMARY SCHOOL)
7.	SHAGUFTA AZAD	ASSISTANT TEACHER (PRIMARY SCHOOL)



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## PHOTOGRAPH OF PLACEMENT DRIVE



**PIC 01: STUDENTS WAITING FOR FACING INTERVIEW**



**PIC 02: K.P.S. INTERVIEWING OUR STUDENT**

 **GPS Map Camera**

Jamshedpur, Jharkhand, India  
R547+492, Kadma Market, Kadma, Jamshedpur,  
Jharkhand 831005, India  
Lat 22.804924° Long 86.163657°  
24/01/25 09:44 AM GMT +05:30

Google





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**PIC 03: OUR STUDENT FACING  
INTERVIEW OF SHEYN  
INTERNATIONAL SCHOOL**



**PIC 04: VIG ENGLISH SCHOOL  
INTERVIEWING OUR STUDENT**



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## RECRUITORS FEEDBACK ON STUDENTS PERFORMANCE

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**PLACEMENT CELL  
RECRUITER FEEDBACK FORM**  
On campus recruitment (24/01/2025)

Thank you for accepting our invitation. Hope your recruiting experience in the campus has been successful. Please provide your valuable feedback.

School name- VIG ENGLISH SCHOOL

Name of School Representative- Mr. BINOD KR. SHARMA and Ms. SWETA KUMAR

Contact no- 7004549955

Sl.No	Students Attribute	Very Good	Good	Satisfactory	Poor
1	Student resume		✓		
2	Academic Proficiency		✓		
3	Communication Skill			✓	
4	Student preparedness for the interview		✓		
5	Student etiquette and dress code		✓		
6	Confidence			✓	

Any Suggestion for Improvement.

Name and Signature of Recruiter. [Signature] 24/01/2025

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**PLACEMENT CELL  
RECRUITER FEEDBACK FORM**  
On campus recruitment (24/01/2025)

Thank you for accepting our invitation. Hope your recruiting experience in the campus has been successful. Please provide your valuable feedback.

School name- SHEYN INTERNATIONAL SCHOOL

Name of School Representative- RAGHIB R. PANBEY, ANUP KR. JAISWAL.

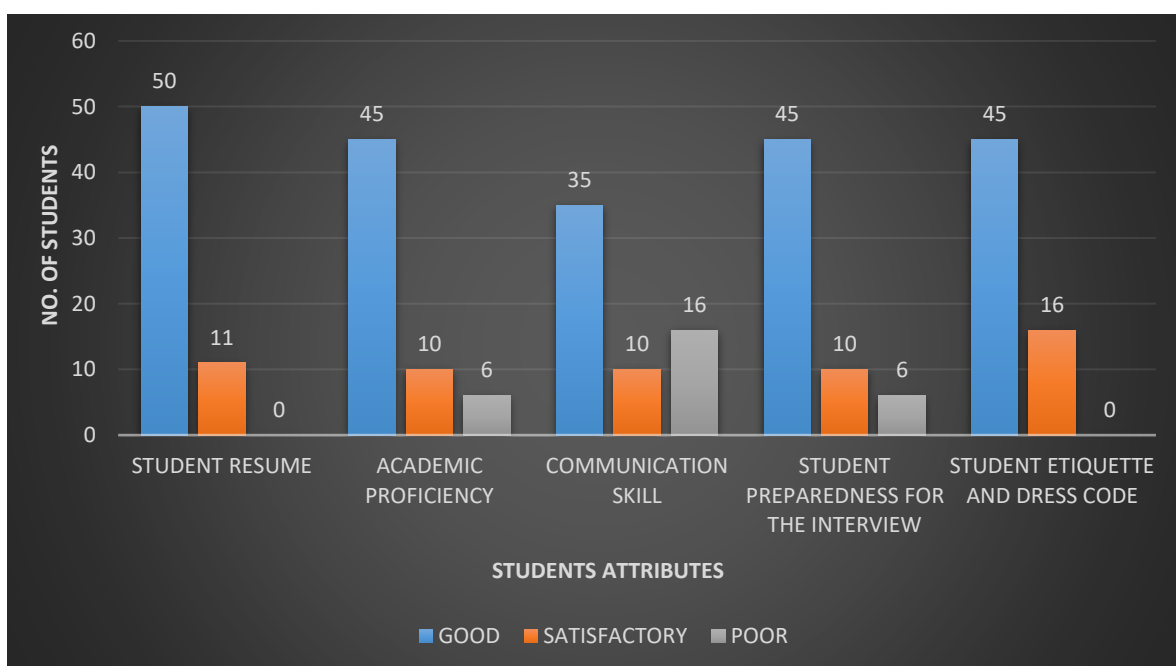
Contact no- 465722361

Sl.No	Students Attribute	Very Good	Good	Satisfactory	Poor
1	Student resume	✓			
2	Academic Proficiency	✓			
3	Communication Skill		✓		
4	Student preparedness for the interview		✓		
5	Student etiquette and dress code	✓			
6	Confidence	✓			

Any Suggestion for Improvement.

All Good!

Name and Signature of Recruiter. [Signature] 24/01/2025







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## PLACEMENT RECORD



ESTD  
2018

## D.B.M.S. COLLEGE OF EDUCATION

(A Unit of D.B.M.S. Trust)

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# PLACEMENTS

 <b>NEHA NISHAD</b> KPS Gamaria	 <b>SHAGUFYA AZAD</b> KPS Mango	 <b>SRISHTI SALONEY</b> Sapiens International School Hazipur, Bihar	 <b>NIKITA CHAWLA</b> D.B.M.S. Kadma High School	 <b>RANA SURYA MUKHERJEE</b> Baldwin Farm Area High School, Kadma	 <b>SUSHANTI SINGH KUNTIA</b> Gurukul Green English Medium School Jintugada
 <b>PRITI JAISWAL</b> KPS Gamaria	 <b>SHOBHA KUMARI</b> Netaji Shubhas Public School, Kadma	 <b>PARVINDER SINGH</b> VIG English School	 <b>PARAMJEET KAUR</b> KPS Mango	 <b>SHUBHAM KUMAR</b> Sapiens International School, Hazipur, Bihar	 <b>MANISHA KUMARI SINGH</b> Ashoka Public School
 <b>SIMRAN TIRKEY</b> Loyola School	 <b>NISTALA SHAILJA</b> Vidya Bharati Chinmaya Vidyalyaya	 <b>PARGYA MINZA</b> St. Anthony Academy Pokhari	 <b>MOHUA SARKAR</b> VIG English School	 <b>ANJALI SINGH</b> Shaurya Inn Comany	 <b>LAKSHMIKANT SHARMA</b> JUSCO School, South Park
 <b>NIRMALA KUMARI</b> The Foundation Coaching Institute	 <b>MANIMALA MAHATO</b> SDSM School	 <b>SONALI SINGH</b> SDSM School	 <b>PREETI GUPTA</b> SDSM School	 <b>NIKITA KUMARI SINGH</b> R.K.M.S. Teico	 <b>JUHI SINGH</b> Vivekananda International School
 <b>JAYA AGARWALA</b> KPS Mango	 <b>SHANTI KUMARI</b> S.S.G English School	 <b>AAFREEN</b> JUSCO School, South Park	 <b>KAJAL KUMARI</b> JUSCO School, South Park	 <b>GHAZALA FIRDOUS</b> Galaxy High School, Alagdiha	 <b>MANOJ MAHATO</b> Bai Vikas Vidya Mandir, Patel Nagar



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## **PLACEMENT CELL-WHATSAPP GROUP COMMUNICATION**

At D.B.M.S. College of Education, effective communication for placement-related information is maintained through a dedicated WhatsApp group. This group serves as a real-time platform where we share job opportunities, newspaper clippings, and openings sourced through personal contacts. Alumni also contribute actively by informing us of vacancies in their respective schools, helping current students stay updated. In addition to WhatsApp, we upload job postings and employment news on the LMS (Learning Management System) and the college website for wider accessibility. Employment newspapers are regularly shared digitally and also kept in college library to ensure students don't miss out on any teaching job opportunities. Our placement cell also provides active assistance by guiding students on how to apply and preparing them for the selection process. In many cases, we even make personal calls to students to encourage them to apply for suitable positions. This multi-channel approach ensures every student has the best chance to secure a teaching position.

### **BENEFITS OF WHATSAPP GROUP**

#### **1. INSTANT COMMUNICATION**

With majority of students and Alumni members using WhatsApp, a WhatsApp group for placement notification provides an effective and efficient way to share information about job opportunities. The placement cell can instantly notify students and Alumni members about new job openings, interviews, and other important updates. It enables quick sharing of placement-related updates, interview schedules, and important announcements with all students simultaneously.

#### **2. EFFICIENT COORDINATION**

Helps placement cell members, faculty, and students stay coordinated regarding campus drives, deadlines, and documentation.



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## **3. EASY ACCESS TO INFORMATION**

The WhatsApp group facilitates better communication between placement cell and students and Alumni members. Students can clarify any doubt regarding job opportunities or placement procedures and the placement cell can provide guidance and support as required. Students receive direct access to job postings, application links, and recruiter requirements in real-time.

## **4. DOUBT CLARIFICATION**

Provides a platform for students to ask questions and get immediate responses from placement coordinators or peers.

## **5. MOTIVATION AND PEER SUPPORT**

Students can share success stories, tips, and resources, creating a supportive and encouraging environment.

## **6. REMINDERS AND ALERTS**

Regular reminders about resume submissions, mock interviews, and company visits help students stay on track.

## **7. RESOURCE SHARING**

Allows easy distribution of study materials, interview tips, CV templates, and company profiles.

The WhatsApp group of the Placement Cell at D.B.M.S. College of Education has proven to be an effective platform for timely communication, smooth coordination, and continuous support, helping students stay informed and well-prepared for placement opportunities.

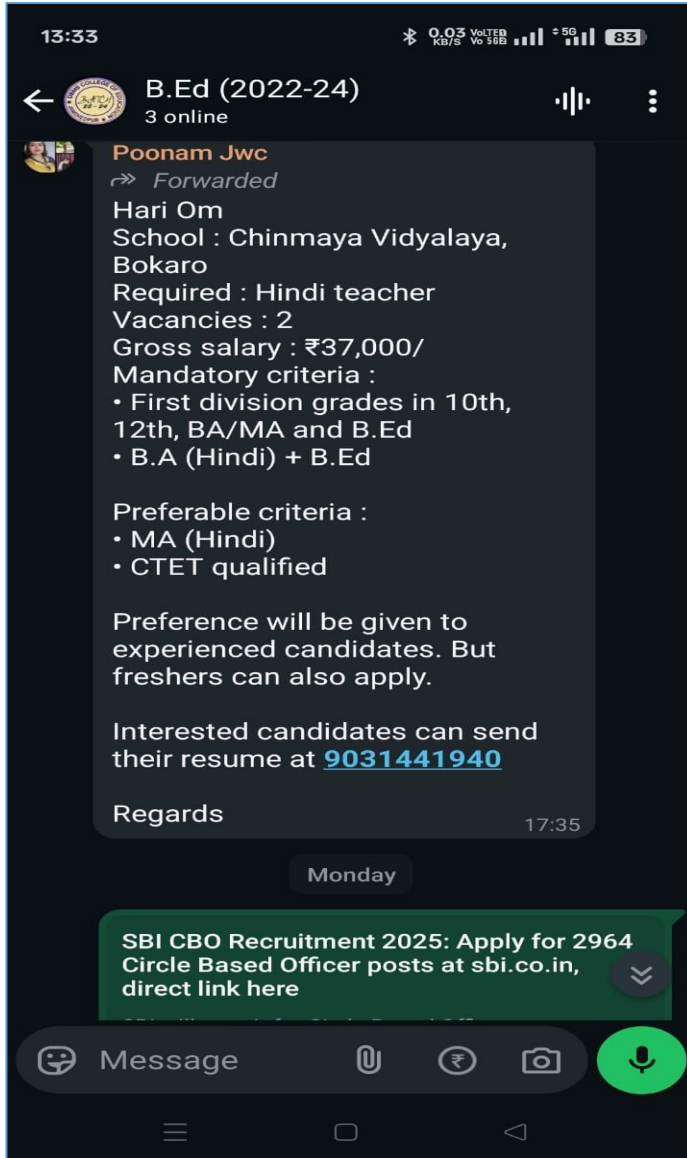




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## PHOTOGRAPHS OF WHATSAPP GROUP







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