



# D.B.M.S. College of Education

(Recognised by National Council for Teacher Education)

Affiliated to Kolhan University, Chaibasa & J. A. C., Ranchi, Jharkhand

Road No. 23, Farm Area, Kadma, Jamshedpur-831005 | Phone : 2309097

E-mail : dbms.edu23@gmail.com | Website : dbmscollege.in

Date: 22<sup>nd</sup> Jan, 2025

## MINUTES OF THE MEETING 24-26

The Meeting of Women Cell was held on 22-01-2025 at 10:30 a.m. in Conference Room.

### Discussion on Agenda:

The agenda for the meeting discussed are as the following:

- **Agenda 1- Regarding preparation of events for session 24-26:**

The following events are discussed:

SL. NO	ACTIVITY	DATE
1.	International Women's Day	08/03/25
2.	Special Talks by Resource Persons	28/09/25
3.	Breast Cancer Awareness Program	25/11/25

- **Agenda 2 - Regarding celebration of special events:**  
Regarding celebration of special event like International Women's Day, Special Talks & some other awareness sessions to be organised on the above days.
- **Agenda 3 - Regarding planning & execution of various activities throughout the year:**  
Regarding planning & execution of various activities throughout



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the year and proper planning for execution of various events should be done for smooth running of each event. The members of Women Cell should plan at least 15 days ahead.

• **Agenda 4 - Distribution of duties to member for event:**

In meeting it was decided that the smooth running of any programme the distribution of duties to all the members and other Faculties of the event will be given 2 days prior to any events.

• **Agenda 5 - Selection of new member:**

After the discussion, the final selection of candidates for club positions will be confirmed. The Women Cell has undergone a recomposing of its members, welcoming new member Ms. Mousumi Dutta to bring fresh perspectives and energy to the team.

SI No.	NAME	DESIGNATION	SIGNATURE
1.	Dr. Joohi Samarpita	Principal	<i>Joohi Samarpita</i>
2.	Dr. Monika Uppal	Vice Principal	<i>Monika</i>
3.	Dr. Surina Bhullar Singh	Coordinator	<i>Surina</i>
4.	Ms. Mousumi Dutta	Member	<i>mDutta</i>