



D.B.M.S. College of Education

(Recognised by National Council for Teacher Education)

Affiliated to Kolhan University, Chaibasa & J. A. C., Ranchi, Jharkhand

Road No. 23, Farm Area, Kadma, Jamshedpur-831005 | Phone : 2309097

E-mail : dbms.edu23@gmail.com | Website : dbmscollege.in

MINUTES OF THE MEETING

LITERARY CLUB MEETING - ANNUAL CALENDAR PLANNING

DATE: 06/01/2025

TIME: 11:30 AM

VENUE: LANGUAGE LAB ROOM

PRESIDED BY: DR. MEENAKSHI CHOUDHARY

MEMBERS PRESENT

Sl. No.	NAME	DESIGNATION
1	DR. JOOHI SAMARPITA	PRINCIPAL
2	DR. MONIKA UPPAL	VICE PRINCIPAL
3	DR. MEENAKSHI CHOUDHARY	MODERATOR
4	NIKITA CHAWALA	PRESIDENT
5	SUBHANGI	VICE PRESIDENT
6	NEHA NISHAD	SECRETARY
7	ARPITA KERTEKA	JOINT SECRETARY
8	KHUSHBOO KUMARI	MEMBER
9	POONAM RAUT	MEMBER
10	NISHA KUMARI	MEMBER



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AGENDA DISCUSSED

1. WELCOME AND INTRODUCTION

The meeting commenced with a warm welcome of the Principal, Vice Principal and club members by the club moderator. The objectives and vision of the Literary club were shared with the new members.

2. ACTION TAKEN ON AGENDA

Review of activities conducted during the past academic year

The coordinator presented a summary of all literary events held during the past academic year. Analysed to identify strengths and areas for improvement.

Suggestion on improvements and new initiatives

The meeting discussed ways to enhance student involvement, including social media, for promotion, organizing events with collaboration with other clubs of the college.

Planning for the academic year events

A tentative calendar of events was discussed. The planned events include:

<u>Sl. No</u>	<u>Activity</u>	<u>Date</u>
1	INTERNATIONAL MOTHER LANGUAGE DAY	21-02-2025
2.	WORLD BOOK DAY	23-04-2025
3.	HINDI DIWAS	13-09-2025



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Induction of new members from the new B.Ed. batch and Assignment of Responsibilities

Applications from interested students were reviewed. Based on enthusiasm and willingness to contribute, new members were selected and their names were enrolled. Specific responsibilities are assigned to President, Vice President, Secretary and Joint Secretary of the club for event coordination, publicity and reporting.

LITERARY CLUB NEW COUNCIL MEMBERS LIST

Sl. No.	NAME	DESIGNATION
1	DR. JOOHI SAMARPITA	PRINCIPAL
2	DR. MONIKA UPPAL	VICE PRINCIPAL
3	DR. MEENAKSHI CHOUDHARY	MODERATOR
4	SUBHANGI GHOSH	PRESIDENT
5	TRISHA SARKAR	VICE PRESIDENT
6	ARPITA KERKETA	SECRETARY
7	NANCY KUMARI	JOINT SECRETARY
8	NISHA KUMARI	MEMBER
9	TANUSHREE SAHA	MEMBER
10	BINITA HANSDA	MEMBER
11	SWATI KUMARI	MEMBER



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Budget and Resource Planning



A basic budget estimation was discussed for each event. A proposal will be submitted to the college management for approval before each event.


Any other matter with the permission of Principal

No additional issues were raised. The college Principal encouraged regular and active participation in upcoming events.

VOTE OF THANKS AND CONCLUSION

The meeting concluded with a vote of thanks by the Club Secretary. Expressing appreciation for the dedication shown by the members throughout the year and welcoming the newly inducted members.


 **DR. MONIKA UPPAL**
IQAC CO-ORDINATOR
D.B.M.S. COLLEGE OF EDUCATION


PRINCIPAL
D.B.M.S. COLLEGE OF EDUCATION
JAMSHEDPUR