D.B.M.S. COLLEGE OF EDUCATION, KADMA

Data Validation And Verification (DVV)

Assignment Date : 05/07/2022   **Number of Clarifications : 79**

AISHE ID : C-59798   **Last Date : 20/07/2022**

Metric ID	Deviation Details and HEI Response	Findings of DVV	Response from HEI
1.1.2	**At the institution level, the curriculum planning and adoption are a collaborative effort;** **Indicate the persons involved in the curriculum planning process during the last completed academic year** 1. **Faculty of the institution** 2. **Head/Principal of the institution** 3. **Schools including Practice teaching schools** 4. **Employers** 5. **Experts** 6. **Students** 7. **Alumni** HEI Input : A. Any 5 or more of the above Attached Documents : 1.Meeting notice and minutes of the meeting for in-house curriculum planning 2.List of persons who participated in the process of in-house curriculum planning 3.Data as per Data Template 4.Any other relevant information 5.A copy of the Programme of Action for in-house curriculum planned and adopted during the last completed academic year	HEI to pl submit Meeting notice and minutes of the meeting for in-house curriculum planning	The curriculum planning is a collaborative effort between the Chairperson, Principal, teachers, students, alumni, and other members at the beginning of each academic session. The documents are attached. Supporting Document: IN house PAC-meeting mins_compressed (2).pdf
1.1.3	**While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning**	Kind provide URL to the page on website where the PLOs and CLOs	Kindly find attached herewith, the URL to the page https://dbmscollege.in/course-learning-outcomes/

	Outcomes(CLOs) for all Progammes offered by the institution, which are stated and communicated to teachers and students through 1. **Website of the Institution** 2. **Prospectus** 3. **Student induction programme** 4. **Orientation programme for teachers** HEI Input : A. All of the above DVV suggested Input : B. Any 3 of the above HEI clarification Input : A. All of the above Recommended Input : C. Any 2 of the above Remark : DVV input as per the attachment documents Attached Documents : 1.Report and photographs with caption and date of teacher orientation programmes 2.Report and photographs with caption and date of student induction programmes 3.Prospectus for the last completed academic year 4.Data as per Data Template 5.URL to the page on website where the PLOs and CLOs are listed 6.Paste link for additional information	are listed. Note: Pl provide direct link to requested items	Supporting Document: PLO'S AND CLO'S1.1.1& 1.1.3.pdf
1.2.1	**Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available** 1.2.1.1. **Number of optional/ elective courses including pedagogy courses offered programme - wise during the last five years.** HEI Input :	Kind provide Academic calendar showing time allotted for optional /electives/pedagogy course.	The Academy calendar is prepared before the academic session with the help of the academic calendar and timetable committees. https://dbmscollege.in/academic-calendar/ Supporting Document: ACADEMIC CALENDER.pdf

2020-21	2019-20	2018-19	2017-18
1	1	1	1

Recommended Input :

2020-21	2019-20	2018-19	2017-18
1	1	1	1

1.2.1.2. Number of optional / elective courses including pedagogy courses programme wise as per the syllabus during the last five years..

HEI Input :

2020-21	2019-20	2018-19	2017-18
5	5	5	5

Recommended Input :

2020-21	2019-20	2018-19	2017-18
0	0	0	5

Remark :
DVV input considering repeated count only once.

Attached Documents :

1.Data as per Data Template
2.Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum
3.Academic calendar showing time allotted for optional / electives / pedagogy courses
4.Paste link for additional information

| 1.2.2 | **Average Number of Value-added courses offered during the last five years**

    1.2.2.1. Number of Value – added courses offered during the last five years | PI submit Brochure and Course Content along with CLOs of Value added courses. | D.B.M.S. College of Education promotes different value added courses and the Brochures and Course content shares along with CLOs are attached here with. https://dbmscollege.in/value-added-courses/ |

HEI Input :

2020-21	2019-20	2018-19	2017-18
5	4	5	5

DVV suggested Input :

2020-21	2019-20	2018-19	2017-18
5	5	4	4

HEI clarification Input :

2020-21	2019-20	2018-19	2017-18
5	4	4	4

Recommended Input :

2020-21	2019-20	2018-19	2017-18
5	0	0	0

Remark :
HEI to pl note: same courses repeated every year will be counted one time

Attached Documents :

1.Data as per Data Template
2.Paste link for additional information

| 1.2.3 | **Percentage of Students enrolled in the Value-added courses mentioned at 1.2.2 during the last five years**

    1.2.3.1. **Number of students enrolled in the Value – added courses mentioned at 1.2.2 during the last five years**

HEI Input : | HEI to pl submit Course completion certificates of students completed course in 2020-21 | The students enrolled in the value added courses are provided with the course completion certificate at the end of the respective courses. Please find as an attachment as sample of course completion certificate of three different value added course. Here we attached some samples of student certificates. https://dbmscollege.in/value-added-courses/

Supporting Document: |

Supporting Document:
Brochure and
Course Content
along with CLOs
of Value added
courses.pdf

2020-21	2019-20	2018-19	2017-18
100	97	23	98

DVV suggested Input :

2020-21	2019-20	2018-19	2017-18
0	97	23	98

HEI clarification Input :

2020-21	2019-20	2018-19	2017-18
23	98	0	0

Recommended Input :

2020-21	2019-20	2018-19	2017-18
100	97	23	98

Remark :
DVV input as per supporting documents

Attached Documents :

1.List of the students enrolled in the value-added course as defined in 1.2.2
2.Course completion certificates
3.Paste link for additional information

value-added-certi_compressed.pdf

1.2.4

Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through

1. **Provision in the Time Table**
2. **Facilities in the Library**
3. **Computer lab facilities**
4. **Academic Advice/Guidance**

HEI Input :

HEI to pl provide documentary evidence of 1.Computer lab facilities 2. Academic Advice/Guidance for the metrics

Self-study courses are organized online/offline and the students can access Library, computer labs, Google classroom, etc., and can also seek personal advice from the teacher. The reports are hereby attached.

Supporting Document:
documentary evidence.pdf

DVV suggested Input :
C. Any 2 of the above

HEI clarification Input :
A. All of the above

Recommended Input :
D. Any 1 of the above

Remark :
Revised input as random photos cannot be accepted as academic advice

Attached Documents :

1.Relevant documents highlighting the institutional facilities provided to the students to avail self study courses
2.Document showing teachers' mentoring and assistance to students to avail of self-study courses
3.Data as per Data Template
4.Paste link for additional information

| 1.2.5 | **Percentage of students who have completed self-study courses (online /offline, beyond the curriculum) during the last five years** | HEI to pl provide Certificates evidence for completing the self-study course(s) by students for years 2019-20 and 2018-19 | The students enrolled in the self-study courses are provided with the course completion certificate at the end of the course. Please find as an attachment. A sample of course completion certificate of self-study. https://dbmscollege.in/self-study-courses/ |

1.2.5.1. Number of students who have completed self-study course(s) (online /offline, beyond the curriculum) during the last five years

Supporting Document:
SELF STUDY.pdf

HEI Input :

2020-21	2019-20	2018-19	2017-18
100	97	23	98

DVV suggested Input :

2020-21	2019-20	2018-19	2017-18
100	0	0	98

HEI clarification Input :

2020-21	2019-20	2018-19	2017-18
100	97	23	98

Recommended Input :

2020-21	2019-20	2018-19	2017-18
0	0	0	0

Remark :
DVV input as HEI has not provided documentary evidence for self-study courses.

Attached Documents :

1.List of students enrolled and completed in self study course(s)
2.Data as per Data Template
3.Paste link for additional information

| 1.4.1 | **Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders.**

Structured feedback is obtained from

1. **Students**
2. **Teachers**
3. **Employers**
4. **Alumni**
5. **Practice teaching schools/TEI**

HEI Input :
A. All of the above

DVV suggested Input :
D. Any 2 of the above

HEI clarification Input :
A. All of the above | Pl submit 5 Sample filled-in feedback forms of all the stake holders for the metrics. | Kindly find as an attachment five samples filled.

Supporting Document:
1.4.1_compressed.pdf |

	Recommended Input : A. All of the above Attached Documents : 1.Sample filled-in feedback forms of the stake holders 2.Paste link for additional information		
1.4.2	**Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following** HEI Input : A. Feedback collected, analysed and action taken and feedback available on website DVV suggested Input : C. Feedback collected and analysed HEI clarification Input : A. Feedback collected, analysed and action taken and feedback available on website Recommended Input : A. Feedback collected, analysed and action taken and feedback available on website Attached Documents : 1.Stakeholder feedback analysis report with seal and signature of the Principal	Kindly submit Action taken report of the institution with seal and signature of the Principal. Pl also provide direct link to specific items of on website.	Action taken report is prepared by the principal in consultant with the stakeholders and etc. and the direct link is provided. https://dbmscollege.in/action-taken-report/ Supporting Document: 1.4.2 ATR dbms _final.pdf
2.1.1	**Average Enrollment percentage of students during the last five years..** Attached Documents : 1.Document relating to Sanction of intake from University 2.Data as per Data Template 3.Approved admission list year-wise/ program-wise	HEI to provide 1.Document relating to Sanction of intake from University showing number of update 2. Approved admission list yearwise/ program-wise with signature of principal	Kindly find attached herewith, the data template with no. of reserved seats along with a current approved admission list. Supporting Document: current student admission list.pdf

	4.Approval letter of NCTE for intake for all programs 5.Any additional link		
2.1.2	**Percentage of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the last five years..** 2.1.2.1. **Number of students enrolled from the reserved categories during last five years..** HEI Input : 	2020-21	2019-20	2018-19	2017-18
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46	49	4	24 | DVV suggested Input : | 2020-21	2019-20	2018-19	2017-18
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49	49	4	24 | HEI clarification Input : | 2020-21	2019-20	2018-19	2017-18
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47	54	7	24 | Recommended Input : | 2020-21	2019-20	2018-19	2017-18
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47	54	7	24	 Attached Documents : 1.Data as per Data Template 2.Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version) 3.Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	DVV input as per data template. Pl provide Final admission list published by the HEI	Kindly find attached herewith, the data template with no. of reserved seats along with a web link to th Supporting Document: Reserved categories list.pdf

2.1.3	**Percentage of students enrolled from EWS and Divyangjan categories during last five years**	Kindly upload Certificates of EWS and Divyangjan for the metrics	Kindly find the attached herewith.

2.1.3 **Percentage of students enrolled from EWS and Divyangjan categories during last five years**

    2.1.3.1. **Number of students enrolled from EWS and Divyangjan categories during last five years**

HEI Input :

2020-21	2019-20	2018-19	2017-18
6	4	0	0

Attached Documents :

1.List of students enrolled from EWS and Divyangjan
2.Data as per Data Template

Column 3: Kindly upload Certificates of EWS and Divyangjan for the metrics

Column 4: Kindly find the attached herewith.

Supporting Document:
STUDENT-EWS-CER
TIFICATE_compre
ssed.pdf

2.2.2 **Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through**

1.   **Mentoring / Academic Counselling**

2.   **Peer Feedback / Tutoring**

3.   **Remedial Learning Engagement**

4.   **Learning Enhancement / Enrichment inputs**

5.   **Collaborative tasks**

6.   **Assistive Devices and Adaptive Structures (for the differently abled)**

7.   **Multilingual interactions and inputs**

HEI Input :
C. Any 3 of the above

Attached Documents :

1.Reports with seal and signature of Principal
2.Relevant documents highlighting the activities to address the student diversities
3.Photographs with caption and date, if any
4.Data as per Data Template

Column 3: Pl provide relevant documentary evidences out of 1. Mentoring / Academic Counselling 2. Peer Feedback / Tutoring 3. Remedial Learning Engagement 4. Learning Enhancement / Enrichment inputs 5. Collaborative task with photographs and captioned

Column 4: After the orientation day of the new batch, each of them is divided into groups and every teacher is assigned 5 to 10 students as a mentoring group. She takes care during the self-study course, value-added program, remedial learning, learning enhancement, cultural and sports activity, etc throughout the program. each mentor has to submit the report at the end of the program to the principal.

Supporting Document:
2.2.2.pdf

2.2.4	**Student-Mentor ratio for the last completed academic year**	DVV input as per data attached documents. Pl check and update	In the 2018-20 batch the students' intake was 98, therefore, the student-teacher ratio was 1:10 approximately. In the 2019- 21 batch the student intake was 23, and the student-teacher ratio was 1:5 approximately.
	2.2.4.1. Number of mentors in the Institution		
	HEI Input : 15		Supporting Document: Mentor List .pdf
	DVV suggested Input : 10		
	HEI clarification Input : 10		
	Recommended Input : 10		
	Attached Documents :		
	1.Relevant documents of mentor-mentee activities with seal and signature of the Principal 2.Data as per Data Template		
2.3.2	**Percentage of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha, e-Learning Resources and others during the last five years**	Kindly provide direct Link to LMS. Note: Mere use of power point presentations not to be included here	We don't have LMS facilities in our system.
	2.3.2.1. Number of teachers integrating ICT for effective teaching with Learning Management Systems (LMS), e-Learning Resources and others excluding PPT..		

HEI Input :

2020-21	2019-20	2018-19	2017-18
16	16	16	8

Recommended Input :

2020-21	2019-20	2018-19	2017-18
0	0	0	0

Remark :

	DVV input as per documents attached by HEI Attached Documents : 1.Data as per Data Template		
2.3.3	**Students are encouraged to use ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning including on field practice..** 2.3.3.1. **Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, for the last completed academic year** HEI Input : 23 Attached Documents : 1.Programme wise list of students using ICT support 2.Documentary evidence in support of the claim 3.Data as per Data Template	HEI to p[l pl atatch 1. authenticated Programme wise list of students using ICT support 2. Landing page of the Gateway to the LMS used	1. Some of our students have little knowledge about the usage of computers therefore different sessions on PowerPoint Kahoot app etc are organized. It was highly appreciated during the pandemic times. Supporting Document: 2.3.3.pdf
2.3.4	**ICT support is used by students in various learning situations such as** 1. **Understanding theory courses** 2. **Practice teaching** 3. **Internship** 4. **Out of class room activities** 5. **Biomechanical and Kinesiological activities** 6. **Field sports** HEI Input : A. Any 4 or more of the above DVV suggested Input : D. Any 1 of the above HEI clarification Input : A. Any 4 or more of the above	KIndly submit 1.Lesson plan /activity plan/activity report to substantiate the use of ICT by students in various learning situations 2. Geo-tagged photographs wherever applicable 3. Direct Link of resources used	1. D.B.M.S. College of Education is located in an urban area and has a good internet facility. We use these during live classroom teaching, preparation of PPT, teaching materials distributed through Google classroom, ICT-enabled library, self-study, and value-added courses. Different resource person from in and around Jamshedpur uses our ICT support during their session.

	Recommended Input : C. Any 2 of the above Remark : DVV input as per supporting documents attached Attached Documents : 1.Lesson plan /activity plan/activity report to substantiate the use of ICT by students in various learning situations 2.Data as per Data Template 3.Link of resources used		
2.3.6	**Institution provides exposure to students about recent developments in the field of education through** **1.** **Special lectures by experts** **2.** **'Book reading' & discussion on it** **3.** **Discussion on recent policies & regulations** **4.** **Teacher presented seminars for benefit of teachers & students** **5.** **Use of media for various aspects of education** **6.** **Discussions showcasing the linkages of various contexts of education- from local to regional to national to global** HEI Input : A. Any 5 or more of the above DVV suggested Input : E. Any 1 or none of the above HEI clarification Input : D. Any 2 of the above Recommended Input : E. Any 1 or none of the above Attached Documents : 1.Reports of activities conducted related to recent developments in education with video graphic support, wherever possible 2.Data as per Data Template	HEI to submit relevant documentray proof supported by reports and photographs out of 1.'Book reading' & discussion on it 2. Discussion on recent policies & regulations 3. Teacher presented seminars for benefit of teachers & students 4. Use of media for various aspects of education 5. Discussions showcasing the linkages of various contexts of education- from local to regional to national to global	For in-depth knowledge, our institution arranges special lectures by experts, regular book reading sessions, and book reviews are done. Recent policies on education are discussed and the research cell of the college published a book on NEP 2020 and the reports of all maintained. Supporting Document: 2.3.6.pdf

| 2.4.1 | **Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include**

1. **Organizing Learning (lesson plan)**
2. **Developing Teaching Competencies**
3. **Assessment of Learning**
4. **Technology Use and Integration**
5. **Organizing Field Visits**
6. **Conducting Outreach/ Out of Classroom Activities**
7. **Community Engagement**
8. **Facilitating Inclusive Education**
9. **Preparing Individualized Educational Plan(IEP)**

HEI Input :
B. Any 6 or 7 of the above

DVV suggested Input :
D. Any 2 or 3 of the above

HEI clarification Input :
B. Any 6 or 7 of the above

Recommended Input :
D. Any 2 or 3 of the above

Attached Documents :

1.Documentary evidence in support of the selected response/s
2.Data as per Data Template | HEI to pl submit reports of activities with video graphic support wherever possible Pl provide relevant documentary evidence out of 1. Technology Use and Integration 2. Organizing Field Visits 3. Conducting Outreach/ Out of Classroom Activities 4.Community Engagement 5.Facilitating Inclusive Education 6.Preparing Individualized Educational Plan(IEP) | For the all-around development of our students, the institution provides ample opportunities for growth and development through various activities. The report of each activity is maintained and monitored.

Supporting Document:
2.4.1.pdf |
| 2.4.2 | **Students go through a set of activities as preparatory to school-based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as**

1. Formulating learning objectives

2. Content mapping

3. Lesson planning/ Individualized Education Plans (IEP)

4. Identifying varied student abilities | HEI to provide documentary evidence in support of each selected activity namely 1. Lesson planning/ Individualized Education Plans (IEP) 4. 2. Identifying varied student abilities 3. Dealing with student diversity in classrooms 4. Visualising differential learning activities according to student needs 5. Addressing inclusiveness 6. Assessing student learning 7. Mobilizing relevant and varied | During the B.Ed program, the students have to undergo one month of internship and 4 months of practice teaching. The institution conducts sessions for pre-practice teaching/ internship where the objectives and contents are discussed. During the practice teaching/internship, different skills and competencies are checked and evaluated by the mentor. Two sessions for the post-practice teaching session a based on the feedback and discussions.

Supporting Document:
2.4.2.pdf |

	5. Dealing with student diversity in classrooms **6. Visualising differential learning activities according to student needs** **7. Addressing inclusiveness** **8. Assessing student learning** **9. Mobilizing relevant and varied learning resources** **10. Evolving ICT based learning situations** **11. Exposure to Braille /Indian languages /Community engagement** HEI Input : B. Any 6 or 7 of the above DVV suggested Input : D. Any 2 or 3 of the above HEI clarification Input : B. Any 6 or 7 of the above Recommended Input : D. Any 2 or 3 of the above Attached Documents : 1.Reports and photographs / videos of the activities 2.Documentary evidence in support of each selected activity 3.Data as per Data Template 4.Link for additional information	learning resources 8. Evolving ICT based learning situations 9. Exposure to Braille /Indian languages /Community engagement	
2.4.3	**Competency of effective communication is developed in students through several activities such as** 1. **Workshop sessions for effective communication** 2. **Simulated sessions for practicing communication in different situations** 3. **Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur'** 4. **Classroom teaching learning situations along with teacher and peer feedback**	Kindly provide Details of the activities carried out during last completed academic year in respect of each response indicate 1.Simulated sessions for practicing communication in different situations 2.Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' 3.Classroom teaching learning situations along with teacher and peer feedback	Effective communication is very important skill for teachers and our institution conduct value added courses,workshops, simulated session throughout the year and our students practice it in different cultural, sports, literary and other sessions as anchors or the like. The reports are prepared for the same. Supporting Document: 2.4.3.pdf

	HEI Input : B. Any 3 of the above DVV suggested Input : D. Any 1 of the above HEI clarification Input : B. Any 3 of the above Recommended Input : D. Any 1 of the above Attached Documents : 1.Details of the activities carried out during last completed academic year in respect of each response indicated 2.Data as per Data Template		

2.4.4	**Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses**
	
	   1. **Teacher made written tests essentially based on subject content**
	   2. **Observation modes for individual and group activities**
	   3. **Performance tests**
	   4. **Oral assessment**
	   5. **Rating Scales**
	
	HEI Input :
	B. Any 3 or 4 of the above
	
	DVV suggested Input :
	C. Any 2 of the above
	
	HEI clarification Input :
	B. Any 3 or 4 of the above
	
	Recommended Input :
		Kindly provide evidences of 1. Samples prepared by students for each indicated assessment tool 2. Documents showing the different activities for evolving indicated assessment tools	Sample of the blueprint ,school observation , peer group observation, teacher observation and the performance of the trainee during the practice teaching is attached.
			
			Supporting Document:
			2.4.4_compresse
			d-compressed.pd
			f

	B. Any 3 or 4 of the above Attached Documents : 1.Samples prepared by students for each indicated assessment tool 2.Documents showing the different activities for evolving indicated assessment tools 3.Data as per Data Template		
2.4.5	**Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of** **1. Preparation of lesson plans** **2. Developing assessment tools for both online and offline learning** **3. Effective use of social media/learning apps/adaptive devices for learning** **4. Identifying and selecting/ developing online learning resources** **5. Evolving learning sequences (learning activities) for online as well as face to face situations** HEI Input : A. All of the above DVV suggested Input : D. Any 2 of the above HEI clarification Input : A. All of the above Recommended Input : A. All of the above Attached Documents : 1.Sample evidence showing the tasks carried out for each of the selected response 2.Documentary evidence in respect of each response selected 3.Data as per Data Template	SUbmit pl documentary evidence relevant to 1. Developing assessment tools for both online and offline learning 2. Effective use of social media/learning apps/adaptive devices for learning 3. Identifying and selecting/ developing online learning resources 4. Evolving learning sequences (learning activities) for online as well as face to face situations	The supporting document of the selected items are attached and the reports having prepared and maintain on a regular basis. Supporting Document: 2.4.5.pdf
2.4.6	**Students develop competence to organize academic, cultural, sports and community related events through**	HEI to pl submit 1.Documentary evidence showing the activities	To develop competency in our students the institution organization annual sports day, different festivals

	1. **Planning and scheduling academic, cultural and sports events in school** 2. **Planning and execution of community related events** 3. **Building teams and helping them to participate** 4. **Involvement in preparatory arrangements** 5. **Executing/conducting the event** HEI Input : A. All of the above DVV suggested Input : E. None of the above HEI clarification Input : A. All of the above Recommended Input : E. None of the above Attached Documents : 1.Photographs with caption and date wherever possible 2.Documentary evidence showing the activities carried out for each of the selected response 3.Data as per Data Template	carried out for each of the selected response 2. Report of the events organized relevant to claim.	celebrations, cultural events, literary activities, and inter-college competitions under different cells and committees. The records are prepared and maintained on a regular basis. Supporting Document: 2.4.6.pdf
2.4.7	**A variety of assignments given and assessed for theory courses through** 1. **Library work** 2. **Field exploration** 3. **Hands-on activity** 4. **Preparation of term paper** 5. **Identifying and using the different sources for study** HEI Input : A. Any 4 or more of the above DVV suggested Input : D. Any 1 of the above	Kindly provide Samples of assessed assignments for theory courses of different programmes	A sample of the assignments is provided in the attachment. Apart from the list, many other assignments are prepared by a student during the course. Supporting Document: 2.4.7_compressed (1).pdf

	HEI clarification Input : A. Any 4 or more of the above Recommended Input : C. Any 2 of the above Remark : DVV input based upon supporting documents provided by HEI during clarification Attached Documents : 1.Samples of assessed assignments for theory courses of different programmes 2.Data as per Data Template		
2.4.9	**Average number of students attached to each school for internship during the last completed academic year** 2.4.9.1. **Number of schools selected for internship during the last completed academic year** HEI Input : 4 Attached Documents : 1.Plan of teacher engagement in school internship 2.Data as per Data Template	HEI to to kindly attach Copy of the schedule of work of internees in each school	During the practice teaching/ internship students are required to perform the list of activities. A detailed report of the activities a submitted to the college thereafter. Supporting Document: 2.4.9.pdf

2.4.10	**Nature of internee engagement during internship consists of**
	
	    1. **Classroom teaching**
	    2. **Mentoring**
	    3. **Time-table preparation**
	    4. **Student counseling**
	    5. **PTA meetings**
	    6. **Assessment of student learning – home assignments & tests**
	    7. **Organizing academic and cultural events**
	    8. **Maintaining documents**
	    9. **Administrative responsibilities- experience/exposure**
	    10. **Preparation of progress reports**
		Kindly submit 1.Sample copies for each of selected activities claimed 2.School-wise internship reports showing student engagement in activities claimed	A sample copy of the activities in one school is attached and 4 internship reports of different schools prepared by the student as a reference are also attached.
			
			Supporting Document:
			2.4.10_compressed-compressed.pdf

	HEI Input : B. Any 6 or 7 of the above DVV suggested Input : D. Any 2 or 3 of the above HEI clarification Input : B. Any 6 or 7 of the above Recommended Input : D. Any 2 or 3 of the above Attached Documents : 1.School-wise internship reports showing student engagement in activities claimed 2.Sample copies for each of selected activities claimed 3.Data as per Data Template		
2.4.12	**Performance of students during internship is assessed by the institution in terms of observations of different persons such as** 1. **Self** 2. **Peers (fellow interns)** 3. **Teachers / School* Teachers** 4. **Principal / School* Principal** 5. **B.Ed Students / School* Students** **(* 'Schools' to be read as "TEIs" for PG programmes)** HEI Input : A. All of the above DVV suggested Input : D. Any 1 of the above HEI clarification Input : B. Any 4 of the above	HEI to kindly submit 1.Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable) 2. Two filled in sample observation formats for each of the claimed assessors	During the internship, the students are assessed and the sample of each is attached. Supporting Document: 2.4.12.pdf

	Recommended Input : C. Any 2 or 3 of the above Remark : DVV input as per supporting documents attached Attached Documents : 1.Two filled in sample observation formats for each of the claimed assessors		
2.4.13	**Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include** 1. **Effectiveness in class room teaching** 2. **Competency acquired in evaluation process in schools** 3. **Involvement in various activities of schools** 4. **Regularity, initiative and commitment** 5. **Extent of job readiness** HEI Input : A. All of the above DVV suggested Input : D. Any 1 or 2 of the above HEI clarification Input : A. All of the above Recommended Input : A. All of the above Attached Documents : 1.Five filled in formats for each of the aspects claimed 2.Any additional Link	Kindly attach 1. Format of Criteria and Weightages for interns performance appraisal used 2. Note: Five filled in formats for each of the aspects claimed to be provided	Students are assessed on their performance during their practice teaching on the following points. Supporting Document: 2.4.13-PERFORMA OF PERFORMANCE TEST.pdf
2.5.1	**Percentage of fulltime teachers against sanctioned posts during the last five years** Attached Documents : 1.Sanction letters indicating number of posts (including management	HEI to kindly upload Sanction letters indicating number of posts (including Management sanctioned posts) with seal and signature of the principal	Here we attached the NCTE Sanction letters indicating the number of posts (including Management sanctioned posts). Supporting Document: 2.5.1.pdf

	sanctioned posts) with seal and signature of the principal 2.Data as per Data Template		
2.5.3	**Average teaching experience of full time teachers for the last completed academic year.** 2.5.3.1. **Total number of years of teaching experience of full-time teachers for the last completed academic year** HEI Input : 45 Recommended Input : 50 Remark : Revised DVV input as per supporting documents attached Attached Documents : 1.Copy of the appointment letters of the fulltime teachers	HEI to kindly provide data template or list of teachers with teaching experience to assess total number of experience of full time teachers	List of teachers with teaching experience is here by attached. Supporting Document: 2.5.3.pdf
2.6.2	**Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation** 1. **Display of internal assessment marks before the term end examination** 2. **Timely feedback on individual/group performance** 3. **Provision of improvement opportunities** 4. **Access to tutorial/remedial support** 5. **Provision of answering bilingually** HEI Input : A. Any 4 or more of the above DVV suggested Input : D. Any 1 of the above HEI clarification Input : A. Any 4 or more of the above Recommended Input :	Kindly provide supporting evidence for relevant 1.Annual Institutional Plan of action for internal evaluation 2 Details of provisions for improvement and bi-lingual answering 3 Documentary evidence for remedial support provided	The institution has well planned POA for internal evaluation and it is being executed without fail.Students have the provision of answering the papers bilingually and remedial support is provided there after.The document is having attached. Supporting Document: 2.6.2 POA_compressed. pdf

	A. Any 4 or more of the above Attached Documents : 1.Documentary evidence for remedial support provided 2.Details of provisions for improvement and bi-lingual answering 3.Copy of university regulation on internal evaluation for teacher education		
2.7.2	**Average pass percentage of students during the last five years** 2.7.2.1. **Total number of students who passed the university examination during the last five years** HEI Input : 	2020-21	2019-20	2018-19	2017-18
0	0	23	98 | Attached Documents : 1.Result sheet for each year received from the Affiliating University 2.Data as per Data Template	Kindly submit Certified report from the Head of the Institution indicating pass percentage of students programme-wise	Here we submit Certified report Supporting Document: 2.7.2_compressed.pdf
2.7.4	**Performance of outgoing students in internal assessment** 2.7.4.1. **Number of students achieving on an average 70% or more on internal assessment activities during last completed academic year** HEI Input : 23 Attached Documents : 1.Record of student-wise /programme-wise/semester-wise Internal Assessment of students during the last completed academic year 2.Data as per Data template	Kindly provide authenticated record of student – wise/programmewise/semester-wise Internal Assessment of students for the last completed academic year	here we provide authenticated record of student – wise/programme wise/semester-wise Internal Assessment of students Supporting Document: performance report.pdf
3.1.1	**Average number of research projects funded by government and/ or non-government agencies during the last five years** 3.1.1.1. **Number of research projects funded by government and non- government agencies during the last five years..** HEI Input :	In case of claim, pl submit Sanction letters from the funding agency	No Claims.

2020-21	2019-20	2018-19	2017-18
0	0	0	0

Attached Documents :

1.Data as per Data Template
2.Link for additional information

| 3.1.2 | **Average grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)** | In case of claim, pl submit Sanction letters from the funding agency | No Claims. |

3.1.2.1. **Total grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)**

HEI Input :

2020-21	2019-20	2018-19	2017-18
0	0	0	0

Attached Documents :

| 3.1.3 | **In-house support is provided by the institution to teachers for research purposes during the last five years in the form of:** | HEI to pl attach 1.Institutional Policy document detailing scheme of incentives 2. Income-Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal | 1. IQAC cell works on the Incremental improvements and has formed the policy which is attached herewith. |

1.Seed money for doctoral studies / research projects

2. Granting study leave for research field work

3. Undertaking appraisals of institutional functioning and documentation

4. Facilitating research by providing organizational supports

5. Organizing research circle / internal seminar / interactive session on research

HEI Input :
D. Any 1 of the above

Supporting Document:
incrimental
policy.pdf

Attached Documents :

	1.Sanction letters of award of incentives 2.Income-Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal 3.Documentary proof for each of the claims 4.Data as per Data Template 5.Link for additional information		
3.1.4	**Institution has created an eco-system for innovations and other initiatives for creation and transfer of knowledge that include** 1. **Participative efforts (brain storming, think tank,etc.) to identify possible and needed innovations** 2. **Encouragement to novel ideas** 3. **Official approval and support for innovative try-outs** 4. **Material and procedural supports** HEI Input : B. Any 3 of the above DVV suggested Input : D. Any 1 of the above HEI clarification Input : D. Any 1 of the above Recommended Input : D. Any 1 of the above Attached Documents : 1.Reports of innovations tried out and ideas incubated 2.Documentary evidences in support of the claims for each effort 3.Details of reports highlighting the claims made by the institution 4.Link for additional information	Kindly submit documentary proof of relevant out of 1. Documentary evidences in support of the claims 2 Details of reports highlighting the claims made by the institution 3 Reports of innovations tried out and ideas incubated	IQAC Identify Learning deficiencies of the student and tries to solve through different active and innovative sessions off-line & on-line. The Documentary evidences are hereby attached of the different sessions connected through out the year. Supporting Document: 3.1.4 Ecosystem Learning.pdf
3.2.1	**Average number of research papers / articles per teacher published in Journals notified on UGC website during the last five years** 3.2.1.1. **Number of research papers / articles per teacher published in the Journals notified on UGC website during the last five years** HEI Input :	HEI to note: Only UGC approved Journals will be considered for the metrics. Kindly check and update	A number of Journals that are not notified of UGC approval are removed and a new list has been provided. which is attached herewith. Supporting Document: Journals 3.2.1.pdf

2020-21	2019-20	2018-19	2017-18
1	0	3	1

Recommended Input :

2020-21	2019-20	2018-19	2017-18
0	0	0	0

Remark :
Research papers in UGC care list journal will be considered here Note: Author Affiliation of Attached paper is not with institute

Attached Documents :

1.First page of the article/journals with seal and signature of the Principal
2.Data as per Data Template

3.2.2

Average number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the last five years

  3.2.2.1. **Total number of books and / or chapters in edited books, papers in National / International conference proceedings published during the last five years**

HEI Input :

2020-21	2019-20	2018-19	2017-18
3	2	2	2

Recommended Input :

2020-21	2019-20	2018-19	2017-18
0	0	0	0

Remark :
Note: Affiliation to the institute is not mentioned in attached proof

Attached Documents :

Pl note: Publications claimed for this metric should contain unique ISBN. Without ISBN claim can will not be considered. Pl check and update accordingly

The No. of books which are not been approved by ISBN is removed and a newly updated list has been provided. which is attached herewith.

Supporting Document:
Books 3.pdf

| 3.3.1 | **Average number of outreach activities organized by the institution during the last five years..** | Pl provide report of Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal for the years 2017-18 | Under 2017-18 No. of outreach activity was written by mistake kindly considered it as 0. Newly updated Data Template has been provided. which is attached herewith. |

3.3.1.1. **Total number of outreach activities organized by the institution during the last five years.**

HEI Input :

2020-21	2019-20	2018-19	2017-18
14	2	11	7

DVV suggested Input :

2020-21	2019-20	2018-19	2017-18
15	2	9	0

HEI clarification Input :

2020-21	2019-20	2018-19	2017-18
1	8	5	0

Recommended Input :

2020-21	2019-20	2018-19	2017-18
1	0	2	0

Remark :
DVV input as per supporting documents attached by HEI excluding visits

Attached Documents :

1.Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal
2.Data as per Data Template

Supporting Document:
3.3.1 &
3.3.2.xlsx

3.3.2	**Percentage of students participating in outreach activities organized by the institution during the last five years**	Kindly attach Report of each outreach activity with seal and signature of the Principal for year 2020-21	Report of each outreach activity for year 2020-21 is attached herewith.

Percentage of students participating in outreach activities organized by the institution during the last five years

3.3.2.1. **Number of students participating in outreach activities organized by the institution during the last five years**

HEI Input :

2020-21	2019-20	2018-19	2017-18
75	80	75	75

DVV suggested Input :

2020-21	2019-20	2018-19	2017-18
0	80	75	75

HEI clarification Input :

2020-21	2019-20	2018-19	2017-18
70	80	75	75

Recommended Input :

2020-21	2019-20	2018-19	2017-18
70	80	75	75

Attached Documents :

1.Report of each outreach activity with seal and signature of the Principal
2.Event-wise newspaper clippings / videos / photographs with captions and dates

Kindly attach Report of each outreach activity with seal and signature of the Principal for year 2020-21

Report of each outreach activity for year 2020-21 is attached herewith.

Supporting Document:
outreach
activities 2020
& 2021.pdf

3.3.3	**Percentage of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the last five years** 3.3.3.1. **Number of students participated in activities as part of national priority programmes during last five years** HEI Input :	HEI to pl attach details of number of students participated in programmes under the claim	Reports and student attendance seat of different national priority programs held during the years has been attached here. Supporting Document: national priority programmes.pdf

2020-21	2019-20	2018-19	2017-18
70	70	75	85

Attached Documents :

1.Documentary evidence in support of the claim along with photographs with caption and date
2.Data as per Data Template

3.3.5

Number of awards and honours received for outreach activities from government/ recognized agency during the last five years

3.3.4.1. **Total number of awards and honours received for outreach activities from government/ recognized agency during the last five years.**

HEI Input :

2020-21	2019-20	2018-19	2017-18
1	0	4	2

DVV suggested Input :

2020-21	2019-20	2018-19	2017-18
1	1	2	2

HEI clarification Input :

2020-21	2019-20	2018-19	2017-18
1	1	0	2

Recommended Input :

2020-21	2019-20	2018-19	2017-18
0	0	0	0

Remark :

Note: Awards to the individuals should not be considered here

The inputs are being changed and rectified details are forwarded kindly considered it.

Supporting Document:
3.3.5 Garden Certificate.pdf

	HEI has not submitted supporting mandatory relevant certificates for claim. Attached Documents : 1.Data as per Data Template 2.Appropriate certificates from the awarding agency 3.Link for additional information		
3.4.1	**Average number of linkages for Faculty exchange, Student exchange, research etc. during the last five years** 3.4.1.1. **Number of linkages for faculty exchange, student exchange, research etc. during the last five years** HEI Input : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> Attached Documents : 1.Data as per Data Template 2.Link for additional information	In case of claim, pl provide Report of each linkage along with video/photographs	Reports of Faculty exchange programs have been attached here Kindly find the attachment and the URL of the page. https://dbmscollege.in/mou/ Supporting Document: Teacher Exchange.pdf
3.4.2	**Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years** 3.4.2.1. **Number of functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years** HEI Input : 0 Attached Documents : 1.Data as per Data Template 2.Link for additional information	In case of claim, kindly submit Copies of the MoU's with institution/ industry/ corporate house	Reports of Faculty exchange programs have been attached here Kindly find the attachment and the URL of the page. https://dbmscollege.in/mou/ Supporting Document: MOU (1).pdf

3.4.3	**Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes**
	
	  1. **Local community base activities**
	  2. **Practice teaching /internship in schools**
		Kindly submit Report of relevant activities claimed with seal and signature of the Principal for the activities 1. Local community base activities 2. Practice teaching /internship in schools 3. Discern	Report of activities- 1. Local community-based activities 2. Practice teaching /internship in schools 3. Join hands with schools in identifying areas for innovative practice. IQAC with the objective of creating better understanding encourages academic and outreach activities in

	3. **Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education** 4. **Discern ways to strengthen school based practice through joint discussions and planning** 5. **Join hands with schools in identifying areas for innovative practice** 6. **Rehabilitation Clinics** 7. **Linkages with general colleges** HEI Input : C. Any 3 or 4 of the above DVV suggested Input : D. Any 1 or 2 of the above HEI clarification Input : C. Any 3 or 4 of the above Recommended Input : D. Any 1 or 2 of the above Attached Documents : 1.Report of each activities with seal and signature of the Principal 2.Data as per Data Template 3.Link for additional information	ways to strengthen school based practice through joint discussions and planning 4. Join hands with schools in identifying areas for innovative practice 5. Rehabilitation Clinics	collaboration with other schools and local communities the reports of the same are attached herewith. Supporting Document: Report-merged.p df
4.1.2	**Percentage of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the last completed academic year.** 4.1.2.1. **Number of classrooms and seminar hall(s) with ICT facilities** HEI Input : 4 DVV suggested Input : 1 HEI clarification Input : 3	HEI to pl attach 1.Geo-tagged photographs of all claimed 2. Direct Link to relevant page on the Institutional websit	1. Geo-tagged photographs of ICT- enabled facilities Classroom, Seminar Hall are attached in our HEI Website and the direct link is provided. 2. Direct link is provided. https://dbmscollege.in/geo-tag-photos/

	Recommended Input : 3 4.1.2.2. **Number of Classrooms and seminar hall(s) in the institution** HEI Input : 12 Attached Documents : 1.Geo-tagged photographs 2.Data as per Data Template 3.Link to relevant page on the Institutional website			
4.1.3	**Percentage of expenditure excluding salary for infrastructure augmentation during the last five years** 4.1.3.1. **Expenditure for infrastructure augmentation excluding salary during the last five years (INR in lakhs)** HEI Input : | 2020-21	2019-20	2018-19	2017-18
---	---	---	---
1.06	14.5	121.09	265.11 | Attached Documents : 1.Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal 2.Data as per Data Template 3.Link for additional information	Pl attached • Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal .	Infrastructure augmentation mainly comprises Capital Expenditure, following Accounting Standards these will not form part of Income & Expenditure Account. However, they will appear in Receipt & Payment Account. Certified statement is attached as an extract of Receipt and Payment Account. Supporting Document: 4.1.3.pdf	

4.2.3	**Institution has subscription for e-resources and has membership/ registration for the following**
	
	    1. **e-journals**
	    2. **e-Shodh Sindhu**
	    3. **Shodhganga**
	    4. **e-books**
	    5. **Databases**
	
	HEI Input :
		Kindly upload E-copy of the letter of subscription /member ship in the name of institution	D.B.M.S. College of Education have subscription of different Govt. recognized E-Journal, E-shod Shindu, DELNET and NDL(National Digital Library). Kindly find the attachment.
			
			Supporting Document:
			4.2.3.pdf	

	B. Any 3 of the above Attached Documents : 1.Receipts of subscription /membership to e-resources 2.E-copy of the letter of subscription /member ship in the name of institution 3.Data as per Data template 4.Any additional information 5.Link for additional information		
4.2.4	**Average annual expenditure for purchase of books, journals, and e-resources during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure for purchase of books, journals and e-resources during the last five years. (INR in Lakhs)** HEI Input : 	2020-21	2019-20	2018-19	2017-18
0.08	0.59	2.25	3.47 | Recommended Input : | 2020-21	2019-20	2018-19	2017-18
0.29	0.56	1.78	3.47	 Remark : Revised DVV input as per supporting documents attached by HEI Attached Documents : 1.Income Expenditure statements highlighting the expenditure on books, journals, e- resources with seal and signature of both the Principal and Chartered Accountant 2.Data as per Data Template	HE to pl note: Figure in HEI input not matched with highlighted figure in Income expenditure statement . Kindly check and highlight all relevant.	There was some clerical mistake while feeding the data under this module. The correct figures under this module for Purchase of Books and E-Resources which are capitalized. Hence relevant extract of Receipt and Payment Account duly certified by CA and Signed by Principal showing correct figures is attached. Supporting Document: 4.2.4.pdf
4.2.5	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year** 4.2.5.1. **Number of teachers and students using library for Month 1(not less than 20 working days) during the last completed**	Note: log book entries of Library users for the October 2021 for 5 working days to be provided	log book entries of Library users for the month of October 2021 for 5 working days are attached herewith. Supporting Document:

academic year

HEI Input :
385

Recommended Input :
54
   4.2.5.2. **Number of teachers and students using library for Month 2 (not less than 20 working days) during the last completed academic year**

HEI Input :
611

Recommended Input :
0
   4.2.5.3. **Number of teachers and students using library for Month 3 (not less than 20 working days) during the last completed academic year**

HEI Input :
880

Recommended Input :
0
   4.2.5.4. **Number of teachers and students using library for Month 4 (not less than 20 working days) during the last completed academic year.**

HEI Input :
1203

Recommended Input :
0
   4.2.5.5. **Number of teachers and students using library for Month 5 (not less than 20 working days) during the last completed academic year.**

HEI Input :
1625

Recommended Input :
0

Remark :

log book
entries of
Library .pdf

	DVV input for five working days as per attached log book Attached Documents : 1.Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the last completed academic year with seal and signature of both the librarian and principal			
4.2.6	**Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways** 1. **Relevant educational documents are obtained on a regular basis** 2. **Documents are made available from other libraries on loan** 3. **Documents are obtained as and when teachers recommend** 4. **Documents are obtained as gifts to College** HEI Input : C. Any 2 of the above Attached Documents : 1.Data as per Data Template 2.Any additional information	Kind submit documentary evidence for claim	Here by attached are the documents containing teachers' recommendations for books for the library and the donated books are attached in our HEI Website and the direct link is provided https://dbmscollege.in/library/ https://dbmscollege.in/wp-content/uploads/2022/12/National-Policies-and-other-documents-on-education-in-the-library.pdf Supporting Document: 4.2.6.pdf	
4.3.2	**Student – Computer ratio for last completed academic year** Attached Documents : 1.Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal 2.Data as per Data Template	HEI to kindly submit Purchase receipts of 25 computers for students use	Kindly find attached copy of computers bill. Supporting Document: 27-PC.jpg	
4.3.3	**Internet bandwidth available in the institution** 4.3.3.1. **Available bandwidth of internet connection in the institution, in MBPS** HEI Input : 200	Kindly attach Receipt for connection indicating bandwidth	D.B.M.S. College of Education has 2 broadband connections of BSNL- Bharat Fiber (FTTH). One has a speed of 200 Mbps and the other with 100-150 Mbps. The receipt of the same is hereby attached. Supporting Document: bsnl_BB_Bill.pdf	

	Attached Documents : 1.Receipt for connection indicating bandwidth 2.Bill for any one month during the last completed academic year indicating internet connection plan, speed and bandwidth		
4.3.4	**Facilities for e-content development are available in the institution such as** 1. **Studio / Live studio** 2. **Content distribution system** 3. **Lecture Capturing System (LCS)** 4. **Teleprompter** 5. **Editing and graphic unit** HEI Input : C. Any 2 or 3 of the above Attached Documents : 1.List the equipment purchased for claimed facilities along with the relevant bills 2.Data as per Data Template 3.Any additional information	Kindly provide bill of purchase for Lecture Capturing System (LCS)	Kindly find attached herewith. Supporting Document: LCS_Bill_compre ssed.pdf
4.4.1	**Percentage expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in Lakhs)** 4.4.1.1. **Expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in lakhs)** HEI Input : 	2020-21	2019-20	2018-19	2017-18
2.32	4.34	7.15	0.99 | Attached Documents : 1.Income Expenditure statements highlighting relevant items with seal and	HEI to kindly attach consolidated statement of Expenditure incurred exclusively on maintenance of physical and academic support facilities form CA/Accountant	Maintenance of Physical and academic support expenditure are partly capitalized like- Language Lab, Musical Instrument, Projector etc. and repair & Maintenance expenses are part of revenue expenditure. However, all the expenses will appear in Receipt & Payment Account and extract of Receipt & Payment Account showing these expenses duly certified by CA is attached. Supporting Document: 4.4.1.pdf

	signature of the Principal and Chartered Accountant 2.Data as per Data Template		
5.1.1	**A range of capability building and skill enhancement initiatives are undertaken by the institution such as:** 1. **Career and Personal Counseling** 2. **Skill enhancement in academic, technical and organizational aspects** 3. **Communicating with persons of different disabilities: Braille, Sign language and Speech training** 4. **Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two** 5. **E-content development** 6. **Online assessment of learning** HEI Input : A. All of the above DVV suggested Input : C. Any 2 or 3 of the above HEI clarification Input : C. Any 2 or 3 of the above Recommended Input : C. Any 2 or 3 of the above Attached Documents : 1.Sample feedback sheets from the students participating in each of the initiative 2.Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal 3.Data as per Data Template 4.Paste link for additional information	HEI to pl provide Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal related to 1. Communicating with persons of different disabilities: Braille, Sign language and Speech training 2. Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two 3. E-content development 4.Online assessment of learning	IQAC works for the quality development and therefore organises skill management seminar, workshops in academic technical and organisational aspects. The institution develop e content through PPTs and videos and assess our students online using google forms, google class rooms etc. the relevent documents are attached. Supporting Document: 5.1.1.pdf
5.1.2	**Available student support facilities in the institution are:** 1. **Vehicle Parking** 2. **Common rooms separately for boys and girls** 3. **Recreational facility** 4. **First aid and medical aid**	Kindly submit Geo-tagged photographs for each facilities claimed	Geo Tagged Photos are attached Supporting Document: 5.1.2.pdf

	5. **Transport** 6. **Book bank** 7. **Safe drinking water** 8. **Hostel** 9. **Canteen** 10. **Toilets for girls** HEI Input : B. Any 7 of the above DVV suggested Input : D. Any 5 of the above HEI clarification Input : C. Any 6 of the above Recommended Input : C. Any 6 of the above Attached Documents : 1.Upload any additional information 2.Geo-tagged photographs 3.Paste link for additional information		
5.1.3	**The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases such as** 1. **Institution has guidelines regarding redressal mechanism approved by appropriate statutory/regulatory bodies** 2. **Details of members of grievance redressal committees are available on the institutional website** 3. **Awareness programmes are conducted to communicate the guidelines for redressal of student grievances to teachers and students** 4. **Provision for students to submit grievances online/offline** 5. **Grievance redressal committee meets on a regular basis** 6. **Students' grievances are addressed within 7 days of receiving the complaint** HEI Input :	Kindly provide 1.Institutional guidelines for students' grievance redressal 2. Composition of the student grievance redressal committee including sexual harassment and ragging Kindly provide relevat proof for 1. Students' grievances are addressed within 7 days of receiving the complaint 2.Provision for students to submit grievances online/offline 3. Awareness programmes are conducted to communicate the guidelines for redressal of student grievances to teachers and students	The Institution has a very Grievance Redressal Committee following the guidelines prepared by the members and different awareness programmes were conducted through out the year. The Grievance are hand written and dropped into the suggestion box and the committee and the committee tried to addressed within 7 days. The necessary documents are attached. Supporting Document: 5.1.3.pdf

	A. All of the above DVV suggested Input : C. Any 3 or 4 of the above HEI clarification Input : C. Any 3 or 4 of the above Recommended Input : C. Any 3 or 4 of the above Attached Documents : 1.Samples of grievance submitted offline 2.Institutional guidelines for students' grievance redressal 3.Data as per Data Template for the applicable options 4.Composition of the student grievance redressal committee including sexual harassment and ragging 5.Paste link for additional information		
5.1.4	**Institution provides additional support to needy students in several ways such as:** **1. Monetary help from external sources such as banks** **2. Outside accommodation on reasonable rent on shared or individual basis** **3. Dean student welfare is appointed and takes care of student welfare** **4. Placement Officer is appointed and takes care of the Placement Cell** **5. Concession in tuition fees/hostel fees** **6. Group insurance (Health/Accident)** HEI Input : B. Any 3 or 4 of the above Attached Documents : 1.Report of the Placement Cell	Pl note: kindly highlight the relevant items in Income Expenditure statement	Institute Provides financial support to needy students. Duly certified list of this is attached. The audited account will reflect the affect of concession by lower collection to the extent of help given to the needy students. Supporting Document: 5.1.4.pdf

	2.Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter 3.Data as per Data template		
5.2.1	**Percentage of placement of students as teachers/teacher educators** **5.2.1.1. Number of students of the institution placed as teachers/teacher educators during the last five years** HEI Input : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>0</td><td>0</td><td>13</td><td>17</td></tr></table> Attached Documents : 1.Data as per Data Template 2.Appointment letters of 10% graduates for each year 3.Annual reports of Placement Cell for five years	Pl submit appointment order of Tulsi Hembram Parul Rachh Shireen Vonlintzgy Suyasha Richa Jha Krishna Bhushan Mahato Anindita Bose Renuka Roy Shabina Parveen Tripti Maity Devanshu kumar Pitradev Kumar Nishi Tanushree Bose Yaman chhabra	The above mention students though are placed but all had not submitted there appointment letters. Supporting Document: STUDENT_JOINING .pdf

5.2.2	**Percentage of student progression to higher education during the last completed academic year**
	
	    5.2.2.1. Number of outgoing students progressing from Bachelor to PG.
	
	HEI Input :
	29
	
	    5.2.2.2. Number of outgoing students progressing from PG to M.Phil.
	
	HEI Input :
	0
	
	    5.2.2.3. Number of outgoing students progressing from PG / M.Phil to Ph.D.
	
	HEI Input :
	2
	
	Attached Documents :
	
	1.Details of graduating students and their progression to higher education with seal and signature of the principal
	2.Data as per Data Template
		Kindly provide Admission card/ID proof of outgoing students progressing from Bachelor to PG.	Though there are no. of students who are pursuing higher education but had not submitted there admission card in the office.

5.2.3	**Percentage of students qualifying state/national level examinations during the last five years (eg: NET/SLET/ TET/ CTET)**	Pl note: Copy of certificates of is mandatory for claim.	Though there are no. of students qualifying NET, TET & CTET but some of the students submitted their certificates which are attached and other had not submitted their certificates in the office till date.
	5.2.3.1. **Number of students qualifying in state/ national level examinations (eg: NET/SLET/ TET/ CTET) during the last five years**		
	HEI Input :		Supporting Document: 5.2.3.1.pdf

HEI Input :

2020-21	2019-20	2018-19	2017-18
0	12	0	0

DVV suggested Input :

2020-21	2019-20	2018-19	2017-18
0	4	0	0

HEI clarification Input :

2020-21	2019-20	2018-19	2017-18
0	8	0	0

Recommended Input :

2020-21	2019-20	2018-19	2017-18
0	8	0	0

Attached Documents :

1.Data as per Data Template
2.Copy of certificates for qualifying in the state/national examination

5.3.2	**Average number of sports and cultural events organized at the institution during the last five years**	HEI to pl note: The metrics for number of sports and cultural events organized only. Kindly strict to sports and cultural event. Pl check and update	The institution promotes all round development, along with academics, lot of sports and cultural events are organised. The detail reports are attached.
	5.3.2.1. **Number of sports and cultural events organized at the institution during the last five years**		
	HEI Input :		Supporting Document: 5.3.2.pdf

2020-21	2019-20	2018-19	2017-18
64	24	45	24

Attached Documents :

1.Reports of the events along with the photographs with captions and dates
2.Data as per Data Template
3.Copy of circular / brochure indicating such kind of events
4.Paste link for additional information

5.4.2

Alumni has an active role in the regular institutional functioning such as

1.   Motivating the freshly enrolled students

2.   Involvement in the in-house curriculum development

3.   Organization of various activities other than class room activities

4.   Support to curriculum delivery

5.   Student mentoring

6.   Financial contribution

7.   Placement advice and support

HEI Input :
B. Any 4 or 5 of the above

DVV suggested Input :
D. Any 1 of the above

HEI clarification Input :
No answer change

Recommended Input :
D. Any 1 of the above

Attached Documents :

1.Report of alumni participation in institutional functioning for last completed

Kindly provide relevant documentary evidences for 1.Motivating the freshly enrolled students 2. Involvement in the in-house curriculum development 3. Organization of various activities other than class room activities 4. Support to curriculum delivery 5. Student mentoring 6. Financial contribution 7. Placement advice and support

The institution has very active alumni and are invited to the college as and when required. They participate in the various sports and cultural events, motivate the new batch and freshers and are involved in in-house curriculum development.

Supporting Document:
5.4.2.pdf

	academic year 2.Any additional link			
5.4.3	**Number of meetings of Alumni Association held during the last five years** 5.4.3.1. **Number of meetings of Alumni Association held during the last five years** HEI Input : | 2020-21	2019-20	2018-19	2017-18
---	---	---	---
1	1	0	0 | Attached Documents : 1.Data as per Data Template 2.Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association 3.Paste link for additional information	Kindly submit Income Expenditure statement highlighting the alumni contribution if any	As the alumni association is just 2 years old and due to pandemic the students did not contribute in any monitory meaner.

6.2.3	**Implementation of e-governance are in the following areas of operation**
	
	  1. **Planning and Development**
	  2. **Administration**
	  3. **Finance and Accounts**
	  4. **Student Admission and Support**
	  5. **Examination System**
	  6. **Biometric / digital attendance for staff**
	  7. **Biometric / digital attendance for students**
	
	HEI Input :
	A. Any 6 or more of the above
	
	DVV suggested Input :
	C. Any 3 or 4 of the above
	
	HEI clarification Input :
	B. Any 5 of the above
		HEI to pl submit 1. Screen shots of user interfaces of each module 2. Geo-tagged photographs	1. Kindly find attached herewith, the snap shots of point no 2,3,4,5,6,7 are hereby attached . 2. Geo-tagged photographs of are uplodaed in our HEI Website and the direct link is provided here : https://dbmscollege.in/geo-tag-photos/

	Recommended Input : E. Any 1 or none of the above Remark : HEI failed to provide relevant geotagged photos and other snapshot to support the claim Attached Documents : 1.Screen shots of user interfaces of each module 2.Data as per Data Template 3.Annual e-governance report 4.Link for additional information		
6.3.2	**Percentage of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the last five years** 6.3.2.1. **Number of teachers provided with financial support to attend seminar / conferences / workshops and towards membership fees of professional bodies during the last five years** HEI Input : 	2020-21	2019-20	2018-19	2017-18
8	0	5	0 | DVV suggested Input : | 2020-21	2019-20	2018-19	2017-18
4	0	4	0 | HEI clarification Input : | 2020-21	2019-20	2018-19	2017-18
4	0	4	0 | Recommended Input : | 2020-21	2019-20	2018-19	2017-18
4	0	4	0		Pl note: single teacher availing multiple times support will be taken as one in a year	Kindly find attached herewith, the data template. Supporting Document: 6.3.2.xlsx

	Attached Documents : 1.Institutional Policy document on providing financial support to teachers 2.Income Expenditure statement highlighting the financial support to teachers 3.Data as per Data Template			
6.3.3	**Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years.** 6.3.3.1. **Total number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years** HEI Input : | 2020-21	2019-20	2018-19	2017-18
---	---	---	---
5	6	4	3 | Attached Documents : 1.List of participants of each programme 2.Data as per Data Template 3.Brochures / Reports along with Photographs with date and caption	Kindly provide List of participants of each programmes for the claim	list of participants of each program is prepared and attached Supporting Document: List of participants of each programmes.pdf		
6.3.4	**Percentage of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes** 6.3.4.1. **Total number of teachers undergoing online/face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes during the last five years** HEI Input : | 2020-21	2019-20	2018-19	2017-18
---	---	---	---
0	0	0	0 | Attached Documents :	In case of claim, pl provide Copy of the Course completion certificates	No Claims.		

	1.Data as per Data Template 2.Any additional information		

| 6.4.2 | **Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the last five years (not covered in Criterion III)(INR in Lakhs)**

   6.4.2.1. **Total funds received from non-government bodies, individuals, philanthropists during the last five years (INR in Lakhs)**

HEI Input : | To justify the claim, HEI to pl submit 1.Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given 2.Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal | We have received funds as loan from Parent body in 2017-18 (314.91 Lakhs) and in 2018-19 (111.57 Lakhs). These are repayable to the parent body and appear as liabilities in the Balance Sheet. Whereas we have received Rs 31000/- in 2019-20 and Rs.35,000/- in 2020-21 from a well-wisher as donation We have attached copy of letter from Parent Body and doner. Extract of Receipt & Payment A/c duly certified by CA showing these figures is also attached.

Supporting Document:
6.4.2.pdf |

HEI Input :

2020-21	2019-20	2018-19	2017-18
.35	.31	111.57	314.91

Recommended Input :

2020-21	2019-20	2018-19	2017-18
0	0	0	0

Remark :
DVV input excluding funds from parent institution/trust

Attached Documents :

1.Data as per Data Template
2.Link for additional information

| 6.5.3 | **Average number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the last five years.**

   6.5.3.1. **Number of quality initiatives taken by IQAC or any other mechanism for promoting quality during the last five years.**

HEI Input : | Kindlt]y provide 1.Report of the work done by IQAC or other quality mechanisms Pl note: The initiatives should be through IQAC and should have special focus on promoting quality culture in the institution. | IQAC report of 2018, 2019, 2020, 2021 is hereby attached initiatives taken by the college regarding promoting quality culture.

Supporting Document:
report of IQAC
of last 5
years.pdf |

HEI Input :

2020-21	2019-20	2018-19	2017-18
1	7	14	4

DVV suggested Input :

2020-21	2019-20	2018-19	2017-18

1	6	5	2

HEI clarification Input :

2020-21	2019-20	2018-19	2017-18
1	6	10	4

Recommended Input :

2020-21	2019-20	2018-19	2017-18
1	6	10	4

Attached Documents :

1.Report of the work done by IQAC or other quality mechanisms
2.List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal
3.Data as per Data Template

| 6.5.4 | **Institution engages in several quality initiatives such as**

 1. Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements

 2. Timely submission of AQARs (only after 1st cycle)

 3. Academic Administrative Audit (AAA) and initiation of follow up action

 4. Collaborative quality initiatives with other institution(s)

 5. Participation in NIRF

 HEI Input :
 C. Any 2 of the above

 DVV suggested Input :
 E. None of the above | For claim, PI provide 1. Direct Link to the minutes of the meeting of IQAC 2. Reports on Collaborative quality initiatives with other institution(s) | Our institution is going for the first cycle and therefore cannot provide AQAR and AAA. The capacity building and collaborative efforts with regular IQAC meeting is hereby attached. The direct link has been provided

 Supporting Document:
 IQAC REPORT ON CAPACITY BUILDING 2018.pdf |

	HEI clarification Input : D. Any 1 of the above Recommended Input : D. Any 1 of the above Attached Documents : 1.Data as per Data Template 2.Any additional information		
7.1.3	**Institution waste management practices include** 1. **Segregation of waste** 2. **E-waste management** 3. **Vermi-compost** 4. **Bio gas plants** 5. **Sewage Treatment Plant** HEI Input : C. Any 2 of the above DVV suggested Input : E. None of the above HEI clarification Input : D. Any 1 of the above Recommended Input : D. Any 1 of the above Attached Documents : 1.Geo-tagged photographs 2.Documentary evidence in support of each selected response	Pl note: For claim, kindly submit 1.Documentary evidence in support of each selected response 2. Geo-tagged photographs for claim 3. Income Expenditure statement highlighting the specific components	D.B.M.S. College of Education has a beautiful garden comprising of the botanical garden, herbal, vegetable garden etc. We segregate the waste into dry and wet waste, and this waste is used in the best possible manner. We have the vermicompost pit and MOU is signed with the Hulladek e-waste management system. Supporting Document: SEGREGATION OF WASTE.pdf
7.1.4	**Institution has water management and conservation initiatives in the form of** **1. Rain water harvesting**	HEI has provide documents to support rain water harvesting only. Kindly submit Geo-tagged photographs for support claim.	our college is located in urban area, where an average rainfall in Jamshedpur is 100cm to 200cms . We have a roof top water harvesting system. The runoff from the terrace of the college building and kitchen is channelized into a duggin plant measuring 20ft. All the roof top rainwater outlets

	2. Waste water recycling		discharge into this drain. This project was implemented in 2017.

Supporting Document:
rain water harvesting.jpg |
| | **3. Reservoirs/tanks/ bore wells** | | |
| | **4. Economical usage/ reduced wastage** | | |
| | HEI Input :
B. Any 3 of the above

DVV suggested Input :
D. Any 1 of the above

HEI clarification Input :
D. Any 1 of the above

Recommended Input :
D. Any 1 of the above

Attached Documents :

1.Income Expenditure statement highlighting the specific components
2.Geotagged photographs
3.Documentary evidence in support of the claim | | |
| 7.1.6 | **Institution is committed to encourage green practices that include:**

1. Encouraging use of bicycles / E-vehicles

2. Create pedestrian friendly roads in the campus

3. Develop plastic-free campus

4. Move towards paperless office

5. Green landscaping with trees and plants

HEI Input :
C. Any 3 of the above

DVV suggested Input :
D. Any 1 or 2 of the above | Kindly provide 1. • Circulars and relevant policy papers for the claims made 2 Clear Snap shots and documents related to exclusive software packages used for paperless office 3. Income Expenditure statement highlighting the specific components | D.B.M.S. College of Education practices no plastic zone area and regular check is conducted on poly bag use, plastic pet bottles, etc. Circulars for the same are put up on the notice board on regular basis. The digital medium is used for spreading awareness. Different vegetables and Pooja-related Herbs are grown in the college and used when required. A Sanitary pad vending machine which is donated to the college is also installed in the ladies' washroom and proper disposal is taken care of.

Supporting Document:
rain water harvesting.jpg |

| 7.1.7 | **Percentage of expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)** | DVV input as per data template provided. | Expenses on Green initiatives and waste management are reflected in our accounts. The college has well maintained garden, facility for re-cycling and Rain Harvesting. The expenses shown in year 2017-18 (Rs 3.23 Lakhs) are actual expenses and have been incurred in construction period. Duly certified copy of Receipt and Payment account highlighting the expenses is attached |

7.1.7.1. Total expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)

HEI Input :

2020-21	2019-20	2018-19	2017-18
3.85	4.72	4.14	3.23

DVV suggested Input :

2020-21	2019-20	2018-19	2017-18
3.85	4.72	4.14	0

HEI clarification Input :

2020-21	2019-20	2018-19	2017-18
3.85	4.72	4.14	0

Recommended Input :

2020-21	2019-20	2018-19	2017-18

Supporting Document:
RP acct.pdf

3.85	4.72	4.14	0

Attached Documents :

1. Income Expenditure statement on green initiatives, energy and waste management
2. Data as per Data Template
3. Link for additional information

7.1.9	**Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways**	HEI to kindly submit 1.Web-Link to the Code of Conduct displayed on the institution's website 2. Details of the Monitoring Committee, Professional ethics programmes Note: Ensure that institutional website is operational and URL directly leads to relevant page.	1. Here is the attached Web-Link to the Code of Conduct displayed on the institution's website : https://dbmscollege.in/ code-of-conduct-2/ 2. institutional website URL: https://dbmscollege.in/ Supporting Document: 111939_19024

Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways

1. **Code of Conduct is displayed on the institution's website**
2. **Students and teachers are oriented about the Code of Conduct**
3. **There is a committee to monitor adherence to the Code of Conduct**
4. **Professional ethics programmes for students, teachers, administrators and other staff are organized periodically**

HEI Input :
A. All of the above

DVV suggested Input :
C. Any 2 of the above

HEI clarification Input :
B. Any 3 of the above

Recommended Input :
B. Any 3 of the above

Attached Documents :

1. Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University